

APPENDIX B

2015/16 Action Plan

RED – High priority
 AMBER – Medium priority
 YELLOW – Medium priority
 GREEN – Low priority

		ACTION	TARGET	LEAD OFFICER	RAG STATUS
1		CORPORATE SAFEGUARDING GOVERNANCE			
	1.1	To establish the Corporate Safeguarding Board (CSB)	March 2015	TY	Completed Jan 2015
	1.2	To determine the annual Work Programme	Initial Action Plan	AD	Agreed February 2015
	1.3	To produce an annual Corporate Safeguarding Report and establish arrangements to present to relevant Scrutiny committees annually	July 2015 and annually	TY	
	1.4	To develop a tool for compiling annual safeguarding compliance returns from each directorate	September 2015		
2		SAFEGUARDING AWARENESS			
	2.1	Revise / develop a Corporate Safeguarding Training and Development Programme for staff	June 2015	MR(JF)	
	2.2	Revise / develop a Corporate Safeguarding Training and Development Programme for members	June 2015	MR (JF)	
	2.3	Finalise and publicise a Council Safeguarding Policy and Protocol for members and officers, identifying the Council's Lead Safeguarding Officer, key officer and members roles and	July 2015	MR/CJ	

		responsibilities			
	2.4	To agree appropriate policy in relation to the appointment of school governors	September 2015	MR / CJ	
3		PERFORMANCE MONITORING			
	3.1	Verification that all of those who work with Children within the Local Authority have an up to date DBS.	September 2015	AB	
	3.2	Undertake Compliance Audit against Pembrokeshire Report and other safeguarding requirements (e.g. DBS)	October 2015	AD / AB	
	3.3	Undertake an audit of professional strategy meetings processes	October 2015	AD	
	3.4	Agree an audit programme for 2016-17	March 2016	VP / AD	
	3.5	Develop a suite of Corporate Safeguarding indicators to promote transparent governance and accountability	December 2015	VP / AD	